

## Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(The AQAR period: July 1, 2016 to June 30, 2017)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

Pune District Education Association's  
Seth Govind Raghunath Sable College of Pharmacy

1.2 Address Line 1

A/P: Saswad,

Address Line 2

Tal – Purandar, Dist – Pune 412 301

City/Town

Saswad

State

Maharashtra

Pin Code

412301

Institution e-mail address

sgrs\_contact@yahoo.co.in

Contact Nos.

02115 222212

Name of the Head of the Institution:

Dr. Ashok Bhosale

Tel. No. with STD Code:

02115 222212

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09850890093

Name of the IQAC Co-ordinator:

Dr. Sharwaree Hardikar

Mobile:

09881121198

IQAC e-mail address:

sharwareehardikar@gmail.com

1.3 NAAC Track ID :

MHCOGN 22926

1.4 Website address:

www.pdeasgrspharma.org

Web-link of the AQAR:

www.pdeasgrspharma.org/AQAR 201516.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B     | 2.62 | 2015                  | 2020            |
| 2       | 2 <sup>nd</sup> Cycle |       |      | NA                    |                 |
| 3       | 3 <sup>rd</sup> Cycle |       |      | NA                    |                 |
| 4       | 4 <sup>th</sup> Cycle |       |      | NA                    |                 |

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

01/08/2014

1.7 AQAR for the year (for example 2010-11)

2016-17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2015-16 submitted to NAAC on 31/07/2016  
ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☒

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.10 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☒ Health Science ☐ Management ☐

Others (Specify)

Pharmacy

1.11 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune University, Pune



1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc NA

|                                              |                      |                              |                      |
|----------------------------------------------|----------------------|------------------------------|----------------------|
| Autonomy by State/Central Govt. / University | <input type="text"/> |                              |                      |
| University with Potential for Excellence     | <input type="text"/> | UGC-CPE                      | <input type="text"/> |
| DST Star Scheme                              | <input type="text"/> | UGC-CE                       | <input type="text"/> |
| UGC-Special Assistance Programme             | <input type="text"/> | DST-FIST                     | <input type="text"/> |
| UGC-Innovative PG programmes                 | <input type="text"/> | Any other ( <i>Specify</i> ) | <input type="text"/> |
| UGC-COP Programmes                           | <input type="text"/> |                              |                      |

## **2. IQAC Composition and Activities**

|                                                                   |                                 |
|-------------------------------------------------------------------|---------------------------------|
| 2.1 No. of Teachers                                               | <input type="text" value="8"/>  |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="1"/>  |
| 2.3 No. of students                                               | <input type="text" value="0"/>  |
| 2.4 No. of Management representatives                             | <input type="text" value="1"/>  |
| 2.5 No. of Alumni                                                 | <input type="text" value="1"/>  |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="1"/>  |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="1"/>  |
| 2.8 No. of other External Experts                                 | <input type="text" value="1"/>  |
| 2.9 Total No. of members                                          | <input type="text" value="14"/> |
| 2.10 No. of IQAC meetings held                                    | <input type="text" value="03"/> |

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No ☒  
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Advances in Herbal Drug Technology
2. Pharmacovigilance-Safety Monitoring of Medicinal products

2.14 Significant Activities and contributions made by IQAC

1. Appointment of a psychology counselor for handling special cases.
2. Continuation of Problem Based Learning activity.
3. Improvement in format of students evaluation of teachers, making the teachers more accountable.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action                                         | Achievements |
|--------------------------------------------------------|--------------|
| 1. Academic Audit of teachers                          | Executed     |
| 2. English communication skills classes for students   | Executed     |
| 3. Guest lectures                                      | Executed     |
| 4. Organisation of state level seminars                | Executed     |
| 5. Proposals for research grants to UGC and university | Executed     |

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

NA

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--------------------------------------------|-------------------------------------|----------------------------------------------------|
| PhD                    | 02                            | 0                                          | 0                                   | 0                                                  |
| PG                     | 03                            | 0                                          | 0                                   | 0                                                  |
| UG                     | 01                            | 0                                          | 0                                   | 0                                                  |
| PG Diploma             |                               |                                            |                                     |                                                    |
| Advanced Diploma       |                               |                                            |                                     |                                                    |
| Diploma                |                               |                                            |                                     |                                                    |
| Certificate            |                               |                                            |                                     |                                                    |
| Others                 |                               |                                            |                                     |                                                    |
| <b>Total</b>           |                               |                                            |                                     |                                                    |
| Interdisciplinary      |                               |                                            |                                     |                                                    |
| Innovative             |                               |                                            |                                     |                                                    |

1.2 (i) Flexibility of the Curriculum: Credit based system for F.Y. B.Pharm. and S. Y. B. Pharm., Credit based system with elective options for M.Pharm.,

(ii) Pattern of programmes:

| Pattern   | Number of programmes                |
|-----------|-------------------------------------|
| Semester  | F.Y., S.Y., T.Y.& Final Y. B. Pharm |
| Trimester | NA                                  |
| Annual    | NA                                  |

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒  
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

\*Please provide an analysis of the feedback in the Annexure



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus is updated in the year 2015-16. There is no revision since then.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No new department has been added.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 15    | 08               | 05                   | 02         | --     |

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors                  |   | Associate Professors |   | Professors |   | Others |   | Total |   |
|-----------------------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R                                 | V | R                    | V | R          | V | R      | V | R     | V |
| No new faculty has been recruited |   |                      |   |            |   |        |   |       |   |

2.4 No. of Guest and Visiting faculty and Temporary faculty : 01

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         |                     | 01             | 15          |
| Presented papers |                     |                |             |
| Resource Persons |                     |                |             |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Problem based learning activity was continued.

2.7 Total No. of actual teaching days during this academic year

193

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted as per the guideline of the affiliating university, Savitribai Phule Pune University, Pune. The university in the last year has introduced various reforms like Bar Coding, Double Valuation, Photocopy etc.

- 2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

|   |   |   |
|---|---|---|
| 0 | 0 | 2 |
|---|---|---|

- 2.10 Average percentage of attendance of students

80

- 2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division      |     |      |       |        |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
|                        |                                | Distinction % | I % | II % | III % | Pass % |
| B.Pharm.(Final Yr.)    | 67                             | 04            | 59  | 02   | --    | 97     |
| M.Pharm.(Final Yr.)    | 09                             | 06            | 03  | --   | --    | 100    |

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. IQAC contribute by providing suggestions for improvement in steps of evaluation process. Eg Presentation of PG students in Reserach Advisory Committee meetings
2. The review of academic and examination conduct is taken in the meeting and necessary suggestions are provided in case of non compliance if any.
3. The effectiveness of teaching learning process in evaluated through result analysis as well as feedback of the students.

- 2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|------------------------------------------------|-------------------------------------|
| Refresher courses                              | Nil                                 |
| UGC – Faculty Improvement Programme            | Nil                                 |
| HRD programmes                                 | Nil                                 |
| Orientation programmes                         | 01                                  |
| Faculty exchange programme                     | Nil                                 |
| Staff training conducted by the university     | Nil                                 |
| Staff training conducted by other institutions | 01                                  |
| Summer / Winter schools, Workshops, etc.       | Nil                                 |
| Others                                         | Nil                                 |
| Quality Improvement Programme                  | Nil                                 |
| State Level Seminar                            | 15                                  |



#### 2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|------------------------------------------------------|----------------------------------------|
| Administrative Staff | 08                            | --                         | --                                                   | 01                                     |
| Technical Staff      | 12                            | --                         | --                                                   | 04                                     |

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes faculty and students to participate in Science exhibition, Innovation (Research Conference for teachers ) and Avishkar (Research Competition for students) thereby promoting research climate in the institution.

##### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | --        | --      | --         | --        |
| Outlay in Rs. Lakhs | --        | --      | --         | --        |

##### 3.3 Details regarding minor projects

|                     | Completed | Ongoing     | Sanctioned | Submitted |
|---------------------|-----------|-------------|------------|-----------|
| Number              | --        | 06          | --         | --        |
| Outlay in Rs. Lakhs | --        | 6,20,000 /- | --         | --        |

##### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 02            | --       | --     |
| Non-Peer Review Journals | --            | --       | --     |
| e-Journals               | --            | --       | --     |
| Conference proceedings   | --            | --       | --     |

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project                                                   | Duration Year | Name of the funding Agency | Total grant sanctioned | Received    |
|-------------------------------------------------------------------------|---------------|----------------------------|------------------------|-------------|
| Major projects                                                          | --            | --                         | --                     | --          |
| Minor Projects                                                          | 2015-2017     | UGC                        | 9,75,000/-             | 8,25,000/-  |
| Interdisciplinary Projects                                              | --            | --                         | --                     | --          |
| Industry sponsored                                                      | --            | --                         | --                     | --          |
| Projects sponsored by the University/ College                           | 2016-2018     | SPPU                       | 6,20,000/-             | 3,10,000/-  |
| Students research projects<br>(other than compulsory by the University) | --            | --                         | --                     | --          |
| Any other(Specify)                                                      | --            | --                         | --                     | --          |
| Total                                                                   |               |                            | 15,95,000/-            | 11,35,000/- |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              |               |          | 02    |            |         |
| Sponsoring agencies |               |          | SPPU  |            |         |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | --     |
|                | Granted | 02     |
| International  | Applied | --     |
|                | Granted | --     |
| Commercialised | Applied | --     |
|                | Granted | --     |

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| ---   | ---           | ---      | ---   | ---        | ---- | ---     |

3.18 No. of faculty from the Institution:

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) Nil

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events: NA

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS: Nil

University level  State level   
 National level  International level



3.24 No. of Awards won in NCC: NA

University level ☐ State level ☐  
National level ☐ International level ☐

3.25 No. of Extension activities organized

University forum ☐ College forum ☒  
NCC ☐ NSS ☒ Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Organisation of NSS camp at village called Khalad Tal. Purandar during which activities like cleanliness drive, social awareness lectures, tree plantation, survey etc. were performed

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities                                                                        | Existing (2015-16) | Newly created (2016-17) | Source of Fund                               | Total |
|-----------------------------------------------------------------------------------|--------------------|-------------------------|----------------------------------------------|-------|
| Campus area                                                                       | 2 acres            |                         |                                              |       |
| Class rooms                                                                       | 5                  | --                      | --                                           | --    |
| Laboratories                                                                      | 21                 | ---                     | ---                                          | ---   |
| Seminar Halls                                                                     | 01                 | --                      | --                                           | --    |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. | --                 | --                      |                                              |       |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   | 122815             | --                      | College and UGC minor research project grant |       |
| Others                                                                            |                    |                         |                                              |       |

4.2 Computerization of administration and library

Library and administrative office are using ETH automation software.

#### 4.3 Library services:

|                  | Existing |              | Newly added |            | Total |              |
|------------------|----------|--------------|-------------|------------|-------|--------------|
|                  | No.      | Value(Rs.)   | No.         | Value(Rs.) | No.   | Value(Rs.)   |
| Text Books       | 7778     | 31,16,873.00 | 450         | 79672.00   | 8025  | 31,96,545.00 |
| Reference Books  | 5787     | 50,33,747.00 | 203         | 72000.00   | 5693  | 5105747.00   |
| e-Books          | -        | -            | -           | -          | -     | -            |
| Journals         | 478      | 22,77,877.00 | 28          | 80,500.00  | 506   | 23,58,377.00 |
| e-Journals       | 82       | 28,000.00    | 82          | 11,500.00  | 82    | 39,500.00    |
| Digital Database | -        | -            | -           | -          | -     | -            |
| CD & Video       | -        | --           | ---         | --         |       | -            |
| Others (specify) | -        | --           | ---         | --         |       | -            |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 65              | -             | 65       | 65               | 24               | 05     | 36          | -      |
| Added    | -               | -             | -        | -                | -                | -      | -           | -      |
| Total    | 65              | -             | 65       | 65               | 24               | 05     | 36          | -      |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 10Mbps BSNL broad band Internet facility.
- 2Mbps Tata Docomo Internet facility.
- ETH software for Library and office automation.
- Language lab.

4.6 Amount spent on maintenance in lakhs :

|                                          |         |
|------------------------------------------|---------|
| i) ICT                                   | 0.02639 |
| ii) Campus Infrastructure and facilities | 6.18996 |
| iii) Equipments                          | 0.94782 |
| iv) Others                               | 0.21062 |

**Total :** 7.37479

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students are made aware about the various student support services through
1. Orientation programmes at the start of academic year
  2. Respective guardian teachers allocated to them.
  3. Display of time to time notices on the notice boards through respective committees.
  4. Prominent displays of constitutions of various committees in the college premises

5.2 Efforts made by the institution for tracking the progression

- Tracking of the progression is done through
1. Guardian Teacher system
  2. Taking review of activities in regular meetings of various committees such as Students' Council, Anti-ragging committee, Grievnace Redressal committee, Students Develeopmnt committee, Scholarship committee, Library committee, Training & Placement Cell etc.

5.3 (a) Total Number of students

| UG  | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 253 | 21 | 09     | 283    |

(b) No. of students outside the state

NIL

(c) No. of international students

NIL



|     |     |    |       |     |    |
|-----|-----|----|-------|-----|----|
| Men | No  | %  | Women | No  | %  |
|     | 100 | 35 |       | 183 | 65 |

  

| Last Year |    |    |     |                       |       | This Year |    |    |     |                       |       |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General   | SC | ST | OBC | Physically Challenged | Total | General   | SC | ST | OBC | Physically Challenged | Total |
| 145       | 14 | 02 | 116 | 00                    | 285   | 131       | 14 | 02 | 64  | 00                    | 253   |

Demand ratio: **Centralised admission process is followed for admission** Dropout % : 0.35%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The students are provided coaching for competitive examination by the faculty during first session of the academic year.

Also the guest lectures by experts and alumni students on competitive examination guidance are conducted.

No. of students beneficiaries: 58

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

The Training and Placement cell conducted Personality development sessions, orientation sessions on resume writing and mock interviews.

Guest lectures on following topics were arranged:

1. Career Opportunities after graduation by Shweta Malvankar
2. Product Development and management system in Industry by Mitali Bhounik
3. Career opportunities in Pharma Marketing by Mahesh Bankar
4. Pharmacovigilance as career path by Ashutosh Suryavanshi

No. of students benefitted

5.7 Details of campus placement

| Number of Organizations Visited | On campus                       |                           | Off Campus                |  |
|---------------------------------|---------------------------------|---------------------------|---------------------------|--|
|                                 | Number of Students Participated | Number of Students Placed | Number of Students Placed |  |
| NIL                             | NIL                             | NIL                       | 17                        |  |

5.8 Details of gender sensitization programmes

A lecture on gender sensitization was organized.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

|                                                                      | Number of students | Amount      |
|----------------------------------------------------------------------|--------------------|-------------|
| Financial support from institution                                   | NIL                | NIL         |
| Financial support from government                                    | 175                | 92,08,406/- |
| Financial support from other sources                                 | NIL                | NIL         |
| Number of students who received International/ National recognitions | NIL                | NIL         |

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

### 5.12 No. of social initiatives undertaken by the students: NIL

### 5.13 Major grievances of students (if any) redressed: NIL



## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:** Contributing significantly towards academics and research in the field of Pharmaceutical Sciences by providing state-of-the-art infrastructure and facilities.

**Mission:** Empowering students through quality education and inculcation of human values to become responsible pharmacists and excellent human beings.

#### 6.2 Does the Institution has a management Information System

Yes, the institution has an effective management information system

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The institution contributes in the curriculum development by providing appropriate suggestions during the process of syllabus revision by the University authorities. The faculty members are deputed to attend the meetings held for discussion amongst the faculty of different colleges under University.

##### 6.3.2 Teaching and Learning

The following are the initiatives taken by the faculty for improvement of teaching learning process:

- Small-group learning experiences like departmental Seminars, and journal club presentations for the post-graduate courses.
- ICT enabled teaching, power point presentations, industrial visits, projects, seminars, use of digital library etc.
- ~Tutorials and interactive small-group learning.
- Laboratory based practicals, demonstrations and industrial visits.
- Mentoring by guardian teachers.
- English communication classes.
- Classes on basic computer skills.
- A feedback from the students is taken to evaluate the effectiveness of such activities.



#### 6.3.3 Examination and Evaluation

The institution follows the standard procedure laid down by the University for examination and evaluation. The institution keeps all the processes involved in examination and evaluation absolutely transparent. The institution has constituted Examination Grievance Redressal committee to address the relevant issues.

#### 6.3.4 Research and Development

The institution has a structured Research Advisory Committee (RAC).

The institution ensures that RAC monitors research and development activities like

1. Online submission of research proposals for grants to various funding agencies like BCUD, UGC, AICTE.
2. Completion of dissertation work by M. Pharm students
3. Effective participation of students in competitions like Avishkar
4. Undertaking of industrial projects by M. Pharm students

The institution promotes faculty for

1. Attending seminars/ workshops/ conferences organized by the other institutions.
2. Pursuing higher studies and research.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution has adopted automation in library to provide modern facilities like online databases, e-library, reprographic facilities to the faculty and students. The institution provides and maintains the basic facilities and amenities. The laboratories are well equipped with modern and sophisticated instruments. The ICT facilities are made available to staff and students to enhance the efficiency of teaching learning process.

#### 6.3.6 Human Resource Management

The faculty are encouraged for qualification upgradation, and undertake research activities. The institution also motivates faculty for attending various training programmes, seminars, workshops, refresher and orientation programmes to facilitate their professional growth.

#### 6.3.7 Faculty and Staff recruitment

The faculty and staff are recruited as per norms and procedures laid down by affiliating university i.e. SPPU, AICTE and PCI guidelines.

#### 6.3.8 Industry Interaction / Collaboration

The institution invites experts from industries to deliver lectures for updating the students and faculty with current knowledge in the field.

Industrial tours are organized every year for the students to provide them the practical insight into the subject.

The industries are invited for campus interviews to provide job opportunities to the students.

#### 6.3.9 Admission of Students

The admissions to the centralized admission quota (80%) are carried out by the Directorate of Technical Education (DTE), Government of Maharashtra. The admissions to the 20% seats are carried out at the institute level. These are carried out as per the guidelines issued by DTE. The following steps are taken to ensure transparency in the admission process:

- Advertisement regarding admission to institute level seats and seats remaining vacant after CAP is published in regional and national news papers.
- Applications are invited for the same as per the schedule.
- Merit list is prepared and displayed prominently on the institution notice board.
- Students who report for the admission are admitted after document verification.

#### 6.4 Welfare schemes for

|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Teaching | <ul style="list-style-type: none"><li>• Employer Provident Fund (EPF no.MH/32294).</li><li>• Group Gratuity Scheme (Scheme No 709000209 )</li><li>• Employees' Credit Co-operative Society: The Trust runs the Employees' Credit Co-operative Society to provide loan facilities. A faculty can avail a loan of Rs. 10,00,000/- which is to be repaid in easy instalments.</li><li>• PDEA's Sevak Kalyan Nidhi (Employee Welfare Fund) which is an organization of PDEA's employees provides welfare funds to its employees e.g. reimbursement of medical expenses.</li></ul> |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Non teaching | <ul style="list-style-type: none"> <li>• Employer Provident Fund (EPF no.MH/32294)</li> <li>• Group Gratuity Scheme (Scheme No 709000209 )</li> <li>• Employees' Credit Co-operative Society: The Trust runs the Employees' Credit Co-operative Society to provide loan facilities. A faculty can avail a loan of Rs. 10,00,000/- which is to be repaid in easy instalments.</li> <li>• PDEA's Sevak Kalyan Nidhi (Employee Welfare Fund) which is an organization of PDEA's employees provides welfare funds to its employees e.g. reimbursement of medical expenses.</li> <li>• Festival advance: The institution has a provision of Festival advance of Rs. 10,000/- on zero interest for the non-teaching employees. This amount is deducted from their salary in monthly instalments.</li> </ul> |
| Students     | <ul style="list-style-type: none"> <li>• Earn and learn scheme</li> <li>• Special guidance schemes</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

6.5 Total corpus fund generated

The corpus fund is generated by parent society, Pune District Education Association, Pune.

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |           | Internal |           |
|----------------|----------|-----------|----------|-----------|
|                | Yes/No   | Agency    | Yes/No   | Authority |
| Academic       | Yes      | PCI       | Yes      | LMC       |
| Administrative | Yes      | PCI, SPPU | Yes      | LMC       |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☒

No

☐

For PG Programmes

Yes

☒

No

☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA



6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The alumni visit the institution from time to time to interact with the existing students to guide them regarding career.

They are invited as resource persons for guest lectures and conferences.

They help in referring their colleagues in the same organizations and their associates in other organizations to come as resource persons for guest lectures and conferences.

They also assist in placement of our students in their organizations and also by referring to other organizations.

6.12 Activities and support from the Parent – Teacher Association

Though Parent Teacher Association does not exist formally, the parents' meets for each class are arranged every year. The objective of the meetings is to encourage the active interactions amongst the parents and teachers which help monitoring the academic growth of the students.

6.13 Development programmes for support staff

Various training programmes are conducted by the parent society for support staff in order to promote skill development.

The parent society also organizes Stress management programme for the supporting staff to ensure their well being.

The institution also encourages support staff to attend various programmes for upgrading their knowledge.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The institution campus is plastic-polythene free zone.
- The institution has a Rain water harvesting system. This water is used for gardening.
- Tree plantation.
- Microbial cultures used for practicals as a part of curriculum are destroyed by appropriate sterilization method thereby preventing spread of microorganisms in surrounding environment.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Art of living
2. Journal club

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Academic Audit of teachers- The lectures and practicals were conducted as per the teaching plans. Extra lectures were conducted by the concerned teachers wherever required. The review of the same was taken in staff meetings.
2. English communication skills classes for students- Special coaching was provided to first year students to develop their communication skills
3. Guest lectures- Series of guest lectures was arranged throughout the year.
4. Organisation of state level seminars- one day state level seminar and two days state level seminar were organized in the college
5. Proposals for research grants to UGC and university- Online proposals for research grants to UGC , AICTE and BCUD, SPPU were submitted

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. PBL (Problem based learning)
2. Train the trainers

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Plastic free zone
2. Vermiculture
3. Rain harvesting system
4. Drip irrigation

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

The project activity for Final Year students will be introduced.

*Shardikar*

Name: Dr. Shawaree Hardikar

*Bhosale*

Name: Dr. Ashok Bhosale

\_\_\_\_\_  
Signature of the Coordinator, IQAC

\_\_\_\_\_  
Signature of the Chairperson, IQAC

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